



BOARD OF SUPERVISORS REGULAR MEETING  
MONDAY, MARCH 21, 2016  
6:30 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522

[www.AppomattoxCountyVA.gov](http://www.AppomattoxCountyVA.gov)

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## BOARD OF SUPERVISORS

**Handicap Accessibility Statement**

**Call to Order**

**Invocation -- Mr. William Hogan**

**Pledge of Allegiance**

**Setting of Agenda**

## CITIZEN PUBLIC COMMENT PERIOD

*This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.*

## APPEARANCES

*These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.*

1. [16-0079](#) Timothy Trent, Administrator - Blue Ridge Regional Jail Authority  
Mr. Trent requested the opportunity to appear before the Board to provide an update on the Blue Ridge Regional Jail Authority and answer questions which the Board may have for him. The Assistant Administrator, Mr. Matt Marsteller will be attending also.  
Department: Board of Supervisors, Administration  
Suggested Actions: No Suggested Action
2. [16-0080](#) Town of Pamplin Update  
Mr. Ronnie Spiggle has requested to appear before the Board and provide an update on the Town of Pamplin's financial status.  
Department: Board of Supervisors, Administration  
Suggested Actions: No Suggested Action
3. [16-0081](#) Davenport & Company LLC  
The County has been working with Jimmy Sanderson, Caroline Heggie and Dan Siegel to review options for refinancing/refunding the Debt Service. In February, the Board authorized Davenport to pursue the options with the Virginia Resource Authority and issue a bank RFP. Mr. Siegel and Ms. Heggie will be providing an update to the Board.  
Department: Board of Supervisors, Administration  
Suggested Actions: No Suggested Action

## PUBLIC HEARING (7:00 PM)

4. [16-0082](#) Public Hearing - Zoning Text Amendments Definitions, Use Classifications, BZA, Mobile Homes  
The proposed amendments relate to adding a use category for a brewery/distillery and associated definitions, omitted definitions, additions of certain uses to various zoning classifications, certain amendments to the zoning ordinance language related to the Board of Zoning Appeals, and additional standards/regulations related to the placement of mobile homes. The Planning Commission held a public hearing on February 10, 2016. No one spoke



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for or against. Following the public hearing, the Planning Commission voted unanimously (Carter absent) to recommend approval of the amendments, as proposed.

Department: Community Development

Suggested Actions: Approve Recommendation

Documents: [Zoning Text Amendments Brewery BZA MH BOS.pdf](#)

#### ADMINISTRATOR'S REPORT

#### ATTORNEY'S REPORT

#### ACTION ITEMS

5. [16-0083](#) Ordinance - Zoning Text Amendments Definitions, Use Classifications, BA, Mobile Homes  
A public hearing has been held and comments received. An ordinance to adopt the proposed changes has been provided for your consideration. The Planning Commission voted unanimously (Carter absent) to recommend approval of the zoning text amendments.
- Department: Community Development
- Suggested Actions: Approve Recommendation
- Documents: [Ordinance to Adopt Zoning Text Amendments, Brewery, BZA.pdf](#)

#### CONSENT AGENDA

*The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.*

6. [16-0084](#) Consent Agenda
- Payment of Invoices Authorization** -- Please review and approve the attached invoices for payment:
1. February 16, 2016 - \$107,425.20
  2. February 26, 2016 - \$ 46,233.82
  3. March 10, 2016 - \$5,797.52
  4. March 21, 2016 - \$721,233.60

**Minutes Approval** -- Please review the following minutes for additions and/or corrections:

1. Monday, January 4, 2016 - Work Session
2. Monday, January 4, 2016 - Organizational Meeting

**Supplemental Appropriations** -- Please supplement by consent and appropriate the following:

1. Department of Social Services:

RE: Reimbursement from Social Services for VRS, Group Life, and ICMA-RC during the months of November 2015, January 2016, and February 2016:



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5301-2002	VRS	\$33,845.20
5301-2006	Group Life Insurance	\$ 2,065.31
5301-2002	ICMA-RC	\$ 598.48
2. Sheriff's Department:		
3102-1002	Sheriff's Overtime	\$ 3,586.85
RE: payment received from the Appomattox County High School and Walmart for security provided from the Sheriff's Department.		
3. Public Safety Refund:		
3606-3002	Professional Services	\$7,500
RE: Refund for duplicate payment from CBE Services, Inc.		
3606-5504	Travel & Education	\$1,359.23
RE: Reimbursement from the Wireless Grant for two employees to attend the APCO Fall Conference		
4. Animal Control Donations:		
3501-5804	Donations Only	\$250
RE: Donations received for the Animal Shelter		
5. County Administration Refund:		
1201-5401	Office Supplies	\$44.85
RE: Refund for unused W-2s that were ordered		
6. J. Robert Jamerson Memorial Library:		
7301-5411	Books	\$ 507.25
7301-5401	Office Supplies	\$1404.70
7301-5415	Summer Reading	\$ 113.50
7301-5201	Postage	\$ 2.75
7301-5840	Special Library Fund	\$ 8.25
7. Victim-Witness FY2016 Budget Supplement:		
2220-1001	Salaries & Wages	\$3255.00
2220-2001	FICA	\$ 250.00
RE: The Department of Criminal Justice Services awarded a 15% salary increase for the Victim Witness Program Director		

Department: Board of Supervisors, Administration

Suggested Actions: Approve Recommendation

Documents: [Check Register - February 16, 2016.pdf](#), [Check Register - February 26, 2016.pdf](#), [Check Register - March 10, 2016.pdf](#), [Check Register](#)



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[- March 21, 2016.pdf](#), [January 4, 2016 - Work Session.pdf](#), [January 4, 2016 - Organizational Meeting.pdf](#)

ITEMS REMOVED FROM CONSENT  
REPORTS AND INFORMATIONAL ITEMS

7. [16-0085](#) Appomattox County Public Schools  
Attached for your review are the January 2016 and February 2016, Month-end Financial Report.  
Suggested Actions: No Suggested Action  
Documents: [ACPS-Janaury 2016 Financial Report.pdf](#), [ACPS-February 2016 Financial Report.pdf](#)
8. [16-0086](#) Statement of Treasurer Accountability  
Attached for your review are copies of the Treasurer Accountability Report & Revenue Summary for January 2016 and February 2016.  
Department: Treasurer  
Suggested Actions: No Suggested Action  
Documents: [Treasurer Accountability - January 2016.pdf](#), [Treasurer Accountability - February 2016.pdf](#)
9. [16-0087](#) Robert E. Lee Soil & Water Conservation District  
Attached for your review are the January 2016 Board of Directors Monthly Meeting Minutes.  
Suggested Actions: No Suggested Action  
Documents: [R.E. Lee Soil & Water Conservation District.pdf](#)
10. [16-0088](#) Piedmont ASAP Meeting Minutes  
Attached for your review is a copy of the December 9, 2105 Board of Directors meeting minutes.  
Suggested Actions: No Suggested Action  
Documents: [Piedmont ASAP.pdf](#)
11. [16-0089](#) Department of Alcoholic Beverage Control  
Attached for your review is a copy of Bull Daddy's LLC Wine and Beer on Premises license application request from the Virginia Department of Alcoholic Beverage Control.  
Department: Board of Supervisors, Clerk of Circuit Court, Commissioner of the Revenue, Commonwealth's Attorney, Sheriff, Treasurer, County Boards & Commissions, Animal Control, Community Development, Comprehensive Services Act, Economic Development, Parks, Recreation & Tourism, Public Safety, Solid Waste Management, Voter Registrar, Administration, Maintenance, Victim-Witness Program, Civil War Sesquicentennial, Information Services, Purchasing, Human Resources, Finance, Animal Shelter  
Suggested Actions: No Suggested Action  
Documents: [Application--Dept. of Alcoholic Beverage Control.pdf](#)
12. [16-0090](#) Appomattox County Public Schools Facilities Tour



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Dr. Grasty sent the attached invitation inviting you to attend a tour of the facilities with the School Board on Thursday, March 24th. The tour will begin at 8:45 am at the School Administration Building and will conclude at 3:00 pm.

Suggested Actions: No Suggested Action

Documents: [Invitation - Tour of Facilities.pdf](#)

13. [16-0091](#)

Free Clinic of Virginia

Attached for your review is a letter from the Free Clinic of Central Virginia communicating their future expansion collaborative and expansion plans.

Suggested Actions: No Suggested Action

Documents: [Free Clinic of Central Virginia.pdf](#)

#### SUPERVISOR CONCERNS

*This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.*

#### UPCOMING MEETINGS

**Monday, April 18, 2016 @ 6:30 PM**

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

#### ADJOURNMENT